

# Unit Leader Guide



**March 13<sup>th</sup> & 20<sup>th</sup>, 2021**



**BOY SCOUTS OF AMERICA<sup>®</sup>**  
GREAT RIVERS COUNCIL

## **Dear Unit Leader:**

As you may well know, hunger & food insecurity is one of the biggest issues affecting America today. More than 49 million Americans suffer from hunger and food insecurity daily. That is 1 out of every 6 individuals. Of that 49 million, 16 million of them are children. That means 1 out of every 5 children suffers from hunger and food insecurity daily. Think about that statistic. Every day, when your child goes to school, it is an almost 100% certainty that your child encounters a fellow student who suffers from hunger and food insecurity. Furthermore, the COVID-19 pandemic has exacerbated this problem.

That is why more than ever, we need food drives to help those in need. The Boy Scouts of America has a long tradition of helping others. It is one of the core tenets of the Scout Oath. "To help other people at all times." They are not just words. They are a call to action. That is why we are proud to partner with the Food Bank of Central and Northeast Missouri for our 2021 Scouting for Peanut Butter Drive.

Two of the best programs that the Food Bank provides are the Buddy Pack & School Food Pantry programs. The Buddy Pack and School Food Pantry programs are designed to get nutritious food to underserved students K-12, throughout the year. One of the items in most need is peanut butter. So, the concept is simple: getting as many jars of peanut butter as possible. While, the Great Rivers Council will accept other goods, the focus will be on peanut butter to benefit the Buddy Pack & School Food Pantry program.

To assist you, we have prepared this Unit Leader Guide. Please review the materials thoroughly. If you have any questions, please reach out to the GRC Staff (see page 3). COVID-19 safety precautions are located on pages 4 and 5. Please exercise safety and caution. All procedures have been created and approved by our Council Physician and Board.

In conclusion, Scouting for Peanut Butter is as successful as YOU make it. Plan ahead and actively participate. Our community needs us NOW more than ever. Let's come together and do a Good Turn for America.

Yours in Scouting,



John Fabsits

Scout Executive

Great Rivers Council, BSA

## **BASIC INFORMATION:**

**What:** A Council-wide food drive conducted to support agencies that provide food to those in need. The Great Rivers Council conducts this food drive in 33 counties across Central and Northeast Missouri.

**How:** Packs, troops, crews, and posts can participate in Scouting for Peanut Butter in 2 ways:

1. Door to Door – this is a two Saturday process. On Saturday, March 13<sup>th</sup>, Scouts will visit their local neighborhoods and stick notes (provided by the Council) on doors, asking homeowners to leave peanut butter and other items in a recycled box or bag outside their homes on March 20<sup>th</sup>. The following Saturday, March 20<sup>th</sup>, Scouts will return to those same neighborhoods & pick up the donated food.
2. Storefront - Scouts will stand outside stores on March 20<sup>th</sup>. As grocery shoppers enter, they will hand them a note (provided by the Council) asking for donations of peanut butter and other items. Scouts will collect items from the shoppers as they exit.
  - o If you are a unit in Jefferson City or Holts Summit, please contact John Young at [jyoungeagle66@gmail.com](mailto:jyoungeagle66@gmail.com) about scheduling. He has arranged for units to have the option of collecting storefront evening, Friday March 19<sup>th</sup> or all-day Saturday, March 20<sup>th</sup>.

**When:** Saturday, **March 13, 2021** – Distribution Day (only applies to units doing Door to Door)

Saturday, **March 20, 2021** – Collection Day

**Recognition:** All participating Scouts & Adults will receive a special Scouting for Peanut Butter Patch. Patches will be delivered after the event.

**Partner Agency:** Food Bank of Central & Northeast Missouri and Affiliates.

The Food Bank of Central and Northeast Missouri partners with 140 food pantries, soup kitchens, shelters, and other agencies across Central and Northeast Missouri. The Food Bank also works with 150 schools in Central and Northeast Missouri. **They are the only food bank in the state to provide that food at no charge to other organizations.**

**Questions:** Please contact Activities & Program Director, Thomas Yang at [Thomas.Yang@scouting.org](mailto:Thomas.Yang@scouting.org) and/or (832) 785-7241

## **COVID-19 Safety Protocols and Policies:**

Please make every effort to make Scouting for Peanut Butter safe and beneficial to our community and each person involved.

Below are the protocols & policies that every individual must follow on March 13<sup>th</sup> and 20<sup>th</sup> of the Scouting for Peanut Butter drive. All procedures have been created and approved by our Council Physician & Board.

### **Local and State Requirements:**

- All Missouri, county, and city ordinances must be followed.

### **Masks:**

- Please follow all local county, city, and state mask requirements.
- We strongly encourage all participants to wear masks at all times, especially when 6 feet social distancing cannot be maintained.

### **Social Distancing:**

- Please maintain at least 6 feet of social distancing from members other than your household at all times.
- Do not gather in groups larger than 50 individuals.
- A unit should split up patrols and dens so that a den/patrol interacts the least amount with another den/patrol.
- Carpooling is permissible if necessary
  - Wear masks and attempt to carpool only with people who you interact with in other venues (sports teams, neighbors, schools, etc.).
- Each adult involved is responsible to ensure that these procedures are followed throughout the event.

### **Hygiene:**

- All participants should use hand sanitizer and/or wash hands frequently.
- Each unit should plan to have and provide ample hand sanitizer for all participants.
- Please do not share meals or drinks.

### **Health Checks:**

- All participants should conduct self-checks prior to the event. If you feel unwell, have a cough, or a fever of 100.4 or higher, do NOT attend the event.
- Please use the Council's Pre-Event Medical Screening Checklist as reference (found on next page)



## Pre-Event Medical Screening Checklist

This is a tool to assist parents and leaders in identifying potentially communicable diseases in advance of event participation. The intent of this checklist is to review with each participant their current health status both before departure and upon arrival at the event.

Participant's Name \_\_\_\_\_ Unit # \_\_\_\_\_

Has the participant or anyone in the participant's household had a confirmed case of COVID 19? YES  NO

Has the participant had any of the following symptoms in the last 2 weeks?

- Fever (100.4 F or greater) YES  NO
- Chills YES  NO
- Diarrhea YES  NO
- Cough or Shortness of Breath YES  NO
- Sore throat YES  NO
- Vomiting YES  NO
- Flu-like symptoms YES  NO
- Sudden Loss of taste or smell YES  NO

If the answer to ANY of the above questions is YES, the participant should STAY HOME.

Has the participant had any of the following symptoms in the last 72 hours?

- Unexplained extreme fatigue or muscle aches
- Rash
- Open sore

If the participant has one of these symptoms, discuss any limitations and restrictions and consider having him or her stay home. Participants who become ill should not return to the activity until they are cleared by a health-care provider.

If any of the following are true, it is recommended that after leaving this event, that you isolate away from any home which may have any high-risk individual, for 14 days. This is to make sure you do not infect someone in your home. Is anyone in your household:

- Over age 65?
- Immunosuppressed? (On drugs which suppress the immune system; have a blood disease which is being treated; receiving treatment for Multiple Sclerosis; or on Humira, Imuran, Remicade, Cimzia, Tysabri, Enryvio, Stelara?)
- Undergoing ACTIVE treatment for cancer (getting chemotherapy)?

YES  NO

You should consider not attending this event if you live with someone who is high risk to have a serious COVID 19 infection, unless you can stay away from them for 14 days after you leave this event.

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AS OF THIS INDIVIDUAL'S TIME OF DEPARTURE FOR THIS EVENT.

Signature \_\_\_\_\_  
(if under 18, parent or guardian should sign)

Date \_\_\_\_\_

You do not need to turn this form into the office to participate in Scouting for Peanut Butter. This is just for reference when conducting unit health checks.

## **SCOUTING FOR PEANUT BUTTER UNIT CHAIR**

### **RESPONSIBILITIES:**

1. Every unit should have an adult leader designated as the Scouting for Peanut Butter Unit Chair. Their job is to ensure that Scouting for Peanut Butter in their unit goes to plan.
2. Accept responsibility for your unit's participation in Scouting for Peanut Butter. If your unit is registered and can no longer participate in Scouting for Peanut Butter, please contact Activities & Program Director Thomas Yang (see page 3) as soon as possible.
3. Actively lead your unit on Saturday, March 13<sup>th</sup> (if applicable), and/or on Saturday, March 20<sup>th</sup>, 2021.
4. Help coordinate den/patrol territories for Door to Door (see unit territory notes page 8) or help contact & get permission from stores for Storefront. Please ensure that you send territory & store information ahead of time to Activities & Program Director, Thomas Yang (see page 3).
5. Be sure that the entire territory is covered for Door to Door, or that your Storefront shift is completed.

**Tip:** For Door to Door, assign Scouts to collect items from the same area in which they delivered the sticky notes. This will help cut down on missed bags/boxes.

6. Ensure that the donated items are taken to the designated food pantries (see designated food pantry list starting page 9).

**IF YOU ARE DOING DOOR TO DOOR, PLEASE GO BACK THROUGH YOUR TERRITORY IN THE EARLY AFTERNOON TO CHECK ON ANY MISSED OR LATE BAGS/BOXES.**

### **Unit Timeline & Game Plan:**

**February:** Scouting for Peanut Butter Unit Chairs should have dens/patrols and adults plan out which neighborhoods to cover if doing Door to Door or have dens/patrols contact stores to get permission to do storefront.

**Beginning March 8<sup>th</sup>** - Scouting for Peanut Butter notes will be available for pickup at the Scout Office (1203 Fay St Columbia, MO). You can also pickup notes at your March District Roundtables.

**On March 13<sup>th</sup> (only applies if doing Door to Door):**

- **All Scouts and Scouters should be in full uniform. The public will be able to identify us.**
- Select an assembly place and time -- e.g., unit's regular meeting place or other convenient, central location. Be sure everyone is aware of the time and location.
- Complete unit health checks. Use protocols on pages 4 and 5 as reference. Brief the adults and Scouts and distribute the notes.
- Scouts should leave the notes on doors. **Do not** enter homes. **Do not** put the notes on or inside mailboxes (this is against the law). Do not enter any home that has a sign regarding no soliciting or no entrance.
- Notes should be distributed to residences only, no businesses.

**Tip:** Make sure dens/patrols do not overextend themselves. Remember, every house that has a sticky note on it, must be visited the following week.

**Vehicles should stay as close to Scouts as possible. Adults should be on the streets to supervise.**

**On March 20<sup>th</sup> (Door to Door):**

- **All Scouts and Scouters should be in full uniform. The public will be able to identify us.**
- Select an assembly place and time -- e.g., unit's regular meeting place or other convenient, central location. Be sure everyone is aware of the time and location.
- Review plans for the day. Complete unit health checks (use protocols on pages 4 & 5).
- **DO NOT** begin collection before **10:00 a.m.** This allows families time to place food outside.
- Once food has been collected, take items to your designated food pantry (see designated food pantry list starting page 9). At the food pantries, please help unload the food.

**PLEASE COVER YOUR TERRITORY BY CAR IN THE EARLY AFTERNOON TO COLLECT MISSED/LATE BAGS/BOXES DURING THE MORNING PICK UP.**

### **On March 20<sup>th</sup> (Storefront):**

- **All Scouts and Scouters should be in full uniform. The public will be able to identify us.**
- Select an assembly place and time -- e.g., unit's regular meeting place or other convenient, central location. Be sure everyone is aware of the time and location.
- Review plans for the day. Complete unit health checks (use protocols on pages 4 & 5). Brief the adults and Scouts and distribute the notes.
- Arrive on time for your shift.
- Once your shift is done, take food to designated food pantries (see designated food pantry list starting page 9). At the food pantries, please help unload the food.

### **UNIT TERRITORY NOTES (only applies to Door to Door):**

#### **Please keep the following in mind when designing territories for Door to Door:**

1. When determining a territory to cover, please make sure it is a territory that can be covered thoroughly. We do not want to miss houses in the same neighborhood.
2. Skip apartment units and houses with "No Solicitation" rules. Scouts should not enter buildings with multiple units.
3. Collect from private homes only. Do **not** solicit from commercial establishments.
4. Be certain Scouts are in full uniform, travel in households only, and are adequately supervised - this is especially true for Cub Scouts.
5. Notes should be distributed door-to-door on Saturday, March 13th, beginning at **9:00 a.m.** Place notes on a doors or between a storm door and entry door. **Do not** stick them on or in mailboxes, which is against the law.
6. **Do not** stick notes on doors in such a way that would interfere with the doorhole, etc.
7. **Food must be collected on Saturday, March 20th, beginning at 10:00 a.m. or later. Collect food from the exact area where you distributed notes.**  
  
Food should be turned into your designated food pantry (see designated food pantry list starting page 9).
8. If you have any questions or need assistance, contact Activities & Program Director, Thomas Yang (see page 3)



## **DESIGNATED FOOD PANTRY DROP-OFF SITES:**

**THIS LIST HAS NOT BEEN FINALIZED. A FINALIZED LIST WILL BE AVAILABLE ON THE 1<sup>ST</sup> WEEK OF MARCH. CONTACT THOMAS YANG (SEE PAGE 3 WITH ANY QUESTIONS). THOMAS WILL BE CONTACTING UNITS PERSONALLY WHEN FINALIZED LIST IS RELEASED.**

We are partnering with the Food Bank of Central & Northeast Missouri & their affiliates. Please drop off food at the designated food pantries. Designated food pantries will be categorized by county. To find your designated food pantry, please find your county.

### **Adair County:**

Will be released 1<sup>st</sup> week of March

### **Benton County:**

Will be released 1<sup>st</sup> week of March

### **Boone County:**

Food Bank of Central and Northeast Missouri Central Office (2101 Vandiver Dr Columbia, MO 65201)

### **Callaway County:**

Holts Summit Food Pantry (460 S. Summit Dr Holts Summit, MO 65043)

### **Camden County:**

Will be released 1<sup>st</sup> week of March

### **Chariton County:**

Will be released 1<sup>st</sup> week of March

### **Cole County:**

Samaritan Center (1310 E McCarty St Jefferson City, MO 65101)

Capital Plaza Parking Lot (Jefferson City, MO 65101)

First Christian Church Food Pantry (327 E Capitol Ave Jefferson City, MO 65101)

### **Cooper County:**

Will be released 1<sup>st</sup> week of March

### **Howard County:**

Will be released 1<sup>st</sup> week of March

### **Linn County:**

Will be released 1<sup>st</sup> week of March

**Macon County:**

Will be released 1<sup>st</sup> week of March

**Marion County:**

Will be released 1<sup>st</sup> week of March

**Miller County:**

Will be released 1<sup>st</sup> week of March

**Moniteau County:**

Will be released 1<sup>st</sup> week of March

**Monroe County:**

Will be released 1<sup>st</sup> week of March

**Morgan County:**

Will be released 1<sup>st</sup> week of March

**Osage County:**

Good Shepherd Center (1117 Adams St Linn, MO 65051)

**Pettis County:**

Will be released 1<sup>st</sup> week of March

**Randolph County:**

Will be released 1<sup>st</sup> week of March

**Saline County:**

Will be release 1<sup>st</sup> week of March

**Scotland County:**

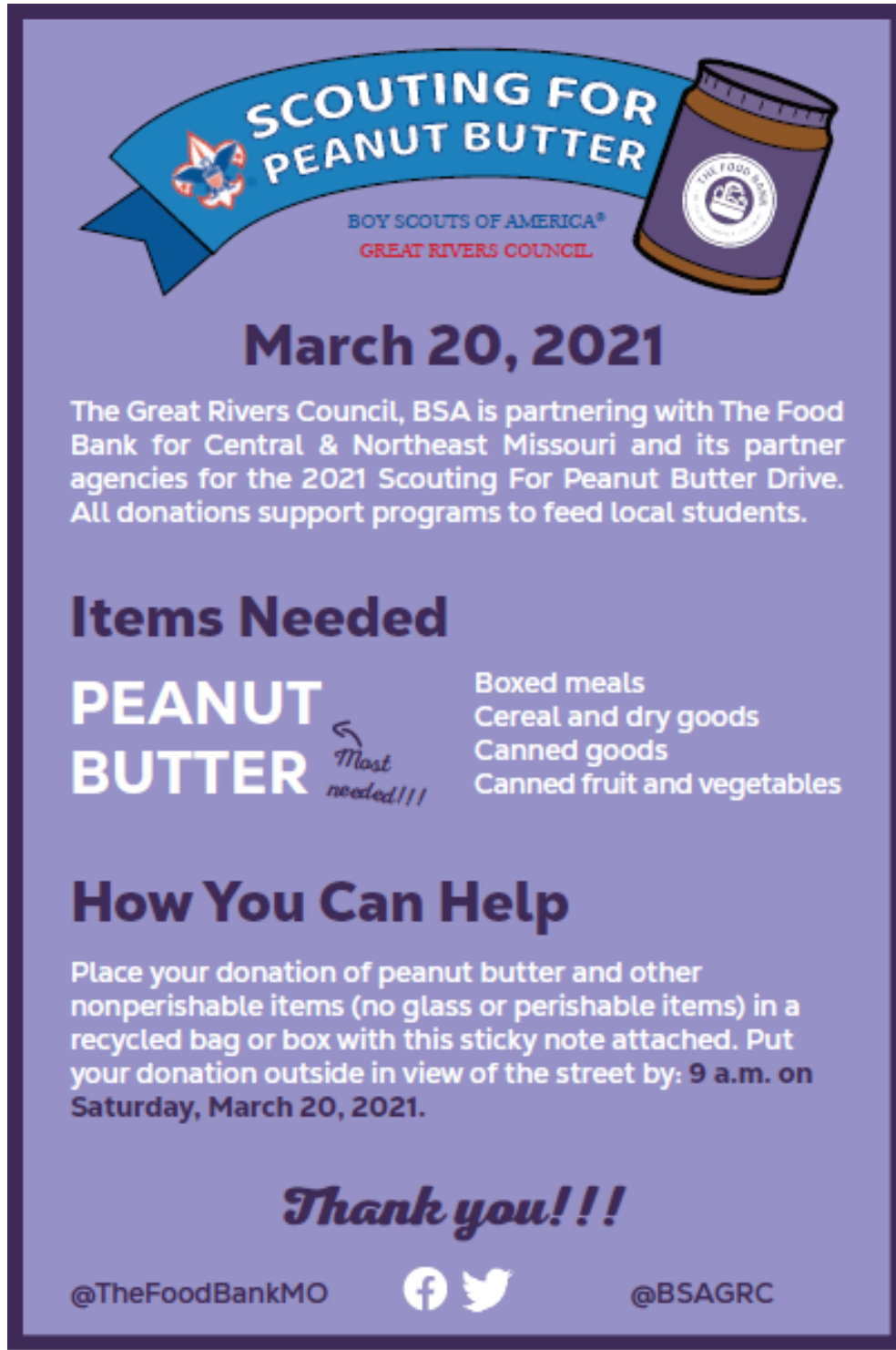
Will be released 1<sup>st</sup> week of March

**Shelby County:**

Will be released 1<sup>st</sup> week of March

4 inches

6 inches



The poster features a blue banner at the top with the Boy Scouts of America logo and the text "SCOUTING FOR PEANUT BUTTER". Below the banner, it says "BOY SCOUTS OF AMERICA®" and "GREAT RIVERS COUNCIL". To the right is an illustration of a jar of peanut butter. The date "March 20, 2021" is prominently displayed. The main text describes the partnership with The Food Bank for Central & Northeast Missouri. A section titled "Items Needed" lists "PEANUT BUTTER" as the most needed item, along with boxed meals, cereal, canned goods, and canned fruit. The "How You Can Help" section provides instructions for donations. The poster concludes with "Thank you!!!" and social media handles for @TheFoodBankMO and @BSAGRC.

**SCOUTING FOR PEANUT BUTTER**

BOY SCOUTS OF AMERICA®  
GREAT RIVERS COUNCIL

**March 20, 2021**

The Great Rivers Council, BSA is partnering with The Food Bank for Central & Northeast Missouri and its partner agencies for the 2021 Scouting For Peanut Butter Drive. All donations support programs to feed local students.

**Items Needed**



**PEANUT BUTTER** *← Most needed!!!*

- Boxed meals
- Cereal and dry goods
- Canned goods
- Canned fruit and vegetables

**How You Can Help**

Place your donation of peanut butter and other nonperishable items (no glass or perishable items) in a recycled bag or box with this sticky note attached. Put your donation outside in view of the street by: **9 a.m. on Saturday, March 20, 2021.**

***Thank you!!!***

@TheFoodBankMO         @BSAGRC

All notes will have an adhesive back at the top, so that you can stick them to doors. These will also be used for storefront. Storefront verbiage will be different than the one above. Notes come in pads.

## **HELP PROMOTE SCOUTING FOR PEANUT BUTTER THROUGH YOUR ORGANIZATION:**

Dear Leader:

Here are four easy ways to help spread the word about Scouting for Food through your organization:

- Use the enclosed newsletter item (see below) and ask the editor of your school newspaper church/synagogue/temple/mosque bulletin to publish it.
- Ask to speak to your school PTA or PTO, or your congregation about the importance of Scouting for Peanut Butter.
- Create Scouting for Peanut Butter flyers for bulletin boards throughout your school, church, synagogue, temple, mosque, or public library.
- Use Facebook or Twitter or other social media platforms to create awareness among your electronic friends.

## **SCOUTING FOR FOOD NEWSLETTER ITEM EXAMPLE**

(Cub pack, Scout troop, Varsity team, Venturing crew, Explorer post # \_\_\_\_\_)  
sponsored by (\_\_\_\_\_) needs your  
help - and so do thousands of hungry people in our community.

Our Scouts are participating in the Scouting for Peanut Butter drive this Spring. The 2021 food drive will take place on two consecutive Saturdays. On Saturday, March 13th, Scouts will place sticky notes on doors throughout Central and Northeast Missouri. The following Saturday, March 20th, Scouts will return to pick up the donated items. Food donated in a particular area will be distributed through relief pantries in that area.